**AGENDA - CROSTON PARISH COUNCIL**

*Members of the Council are summoned to the Parish Council Meeting to be held on*

*Wednesday 13th March 2024, 7.30pm*

***Main Hall****, Croston Old School, Church Street, Croston*

Paul Cafferkey, Clerk & Responsible Financial Officer

1. **Apologies for Absence:** to receive apologies.
2. **Declarations of Interests:** Councillors are reminded of their responsibility to declare any personal or pecuniary interest in respect of matters contained in this agenda or brought up at any point in this meeting in accordance with the adopted Code of Conduct.
3. **Minutes of Last Meeting:** to receive and approve the minutes of meeting held on 14th Feb 2024.
4. **Public Participation:** the meeting will be adjourned for a maximum of 10 minutes (unless directed otherwise by the Chair) to allow members of the public to raise issues with the Council. No legal or financial decisions may be taken.
5. **Planning Matters:**

	1. 24/00180/CLPUD, Honeywood Finney Lane Croston PR26 9JQ, Application for a certificate of lawfulness for a proposed outbuilding (double garage with home workshop)
	2. 23/01033/FUL, Land At Back Drinkhouse Lane Croston, Stable block incorporating two stables and tack room
	3. 24/00060/FULHH, Holly Tree Cottage 5 Drinkhouse Road Croston, PR26 9JE, Single storey rear extension (following demolition of existing conservatory)
6. **Financial Matters:**
	1. to receive the finance update.
	2. to approve signatories for National Savings & Investment a/c and for the closure of this a/c, transferring the balance to the parish council’s Unity Trust current a/c
	3. to approve the following transactions made through the parish council’s bank account during the month of Feb 2024.

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| Date | £ | Payee | Description |
| 01-Feb-24 | 30.36 | Direct Debit (GOCARDLESS) | website monthly fee |
| 05-Feb-24 | 431.00 | B/P to: MCB Print Ltd | printing of newsletter |
| 05-Feb-24 | 1.89 | B/P to: Pauline Strachan | card of condolence |
| 05-Feb-24 | 459.00 | B/P to: Countrywide Mntnce | grounds mntnce |
| 06-Feb-24 | 324.96 | B/P to: HMRC Cumbernauld | employees tax |
| 06-Feb-24 | 152.56 | B/P to: N Norcross | Materials re mntnce of recreation park |
| 07-Feb-24 | 42.00 | B/P to: Croston Old School | room hire |
| 19-Feb-24 | 412.32 | B/P to: Employee 2 | Clerk's net pay tax mth 11 |
| 19-Feb-24 | 10.80 | B/P to: Employee 2 | Clerk's mileage tax mth 11 |
| 19-Feb-24 | 306.81 | B/P to: Employee 1 | Lengthsman net pay tax mth 11 |
| 19-Feb-24 | 15.54 | B/P to: Employee 2 | Clerk's expenses tax mth 11 |
| 20-Feb-24 | 420.00 | B/P to: Ken Linford | The Green Trees Risk Assessment |
| 20-Feb-24 | 414.00 | B/P to: Yates Playgrounds | Repairs to children's play eqt |
| 20-Feb-24 | 29.99 | B/P to: Little Hoole PC | CPC Share of Clerk's MS365 |
| 20-Feb-24 | 236.06 | B/P to: ex employee | Backpay re pay award |
| 22-Feb-24 | 82.86 | B/P to: N Norcross | Materials re mntnce & repair children's play eqt |

1. **Payments approved by email or pre-approved and retrospectively noted:** None
2. **To Review and Approve** Draft Parish Council Donation and Grant Policy.
3. **To Consider Request for Donation** of £400 from Croft Field Volunteers for lawn mower service and running costs.
4. **Clerk’s Claim for Feb 2024:** To approve the Clerk’s hours, mileage and expenses for Feb 2024.
5. **To Agree Arrangements** for D-Day 80th Anniversary Commemorations
6. **To Discuss and Approve Action** on the Main Parish Council Notice Board on the Green and the Wall Notice Board on Station Road
7. **Reports** from outside bodies (if applicable)
8. **To Discuss** the Outcome of the Risk Assessment of the Trees on the Green
9. **Update** re Planning Application 23/00113/FUL, The Crown Station Road Croston
10. **Update -** Renovation Project, Including Removal of Bug Hotel
11. **Update -** The Grapes Pub
12. **Update -** Town Bridge
13. **To Discuss** Councillor Contributions to Articles for Newsletter and Website
14. **To Discuss** the Parish Council’s Role in Event of Future Flooding in Respect of the Lower Yarrow Flood Action Group’s (LYFAG) Reduced Involvement
15. **To Discuss** Encouraging Increase in Number of Volunteers in the Parish
16. **Correspondence:** Compliment re Website
17. **Date of Next Meeting:** to Confirm the Date of Next Meeting.

Prepared & Approved by Paul Cafferkey, Clerk to Croston Parish Council
06 Mar 2024

**Members of the public are welcome to attend meetings to raise any relevant matters. Alternatively, if you cannot attend the meeting but wish to raise a matter or ask a question, this can be done on your behalf by contacting the Parish Clerk (Paul Cafferkey) via email clerk@crostonpc.org or mobile phone 07966267186.**

 Scan me to go the Croston Parish Council Website, or visit <https://www.crostonpc.org>

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